

**CITY OF WILLERNIE  
CITY COUNCIL MEETING  
JULY 20, 2016**

**PRESENT:** Parent, Bohnen, Miller, Warren, Baglio, Attorney-Scott McDonald,  
Maintenance Superintendent-Rick Paulson and Clerk-Vickie Keating.

**ADOPTION OF AGENDA**

Approval of the 2015 audit was added under new business. After this addition was made, Miller moved to approve the agenda, Baglio seconded the motion and the agenda was approved.

**MINUTES OF THE JUNE, 2016 MEETING**

A motion to approve the June minutes as pre-read was made by Bohnen, Baglio seconded the motion and the motion passed.

**LAW ENFORCEMENT OFFICERS**

The Washington County Officers did not attend the July Council Meeting.

**PUBLIC COMMENTS**

There were no residents present for public comments at the July meeting.

**VARIANCE HEARING – MEADER**

The council meeting was suspended at 8:05 p.m. and the Meader variance hearing began.

Jevin Meader explained that the fence installed at 200 Sargent is not 10 feet from the road because there is not enough room in the yard for this set back. The fence is on top of the retaining wall which makes the fence 10 feet tall instead of 6 feet.

The Mayor explained that the visibility on the corner is a problem for the traffic on Derby and Sargent. The retaining wall needed to be fixed but the fence is too high and causes visibility problems for the traffic.

The council asked Jevin if the fence could be backed a few feet from the corner but he did not think that was possible.

The variance hearing was closed at 8:20 p.m.

The decision on the variance hearing is as follows – the owner suggested removing 3 panels and putting in a cyclone fence to help with visibility. The drainage tube will be removed as soon as the grass fills in and the water can drain into the ground in the yard.

The council feels that there needs to be 24 feet back of clear vision from old fence on Sargent to help with visibility on the corner. The cyclone fence should be 4 feet high instead of 10.

A motion to install a standard 4 foot or 40 inch cyclone fence along the retaining wall from old fence on Sargent, 24 feet back with no vine or green growth along the area and removal of the drainage tube within the week was made by Miller in order to grant the variance. Warren seconded the motion and the motion passed.

Jevin will make sure the stipulations are followed concerning the fence and the drainage pipe.

### **MIKE AND ROGER LUDWIG**

Mike and Roger Ludwig presented pictures of a house they are considering building at 316 Chatham. They would like to combine lots 15 and 16 to build this house and leave lots 12, 13 and 14 as they are at the present time. The house would face Chippenham instead of Chatham.

Bohnen explained that you need 12,800 square feet in order to build two houses or to split a lot.

The Ludwig's will rethink the building and figure out if they are going to build a new house or remodel.

### **TSE WAGE INCREASE**

Parent read the letter explaining the increase in wages for Richard, the gentleman that cleans City Hall. They will be raising his hourly wages to \$10.93 an hour in the new contract they have with Willernie.

Parent moved to approve the new contract with the wage increase, Warren seconded the motion and the motion passed.

### **APPROVAL OF ELECTION JUDGES**

A motion to approve election judges Barbara Parent, Mark Warren, Sandy Ives, Bob Holly, Jennifer Washington, Bonnie Swanson, Boni Westberg and Patrick Dewing for the primary and general elections in 2016 was made by Miller. Bohnen seconded the motion and the judges were approved.

### **SALARY FOR ELECTION JUDGES**

A motion to pay the election judges minimum wage of \$9.50 for the primary and general election was made by Baglio. Bohnen seconded the motion and the motion passed.

### **OUT OF STATE TRAVEL POLICY**

The auditors requested that the City of Willernie have an out of state travel policy in place. The travel policy was reviewed by the attorney and the council, then Parent moved to approve the policy as presented. Warren seconded the motion and the motion passed.

### **APPROVAL OF BUSINESS LICENSES**

Miller moved to approve the following business licenses:

1. Mike Breault Barbers
2. Mark Ashby Real Estate
3. Domino's Pizza
4. Lakeside Floral
5. Skyline Cleaners

6. O'Leary's Hideaway Shop
7. Earle of Sandwiches
8. Olive Joe's
9. Gordy's Steak House
10. Frigaard's
11. Mold Craft
12. Roelof Insurance
13. Roma Market
14. Wildwood Scoop
15. Kiel Brothers Ventures
16. Mama Jean's Pizza
17. East Shore Auto
18. Paragon Pools
19. Wildwood Wine and Spirits

Bohnen seconded the motion and the licenses were approved

### **APPROVAL OF THE 2015 AUDIT**

Parent moved to approve the 2015 audit as presented by Matt Voss at the June, 2015 meeting. Baglio seconded the motion and the motion passed.

### **WATER UPDATE**

Parent received a contract from the City of Mahtomedi, water supply agreement and the addendum to the agreement listed as Exhibit A. Parent compared this agreement with the previous one and went over the changes page by page with the council.

Scott will rewrite the changes in the contract and submit it to the attorney for Mahtomedi for their review.

### **GRANTS**

Miller talked to both Wiger and Fischer about grants for the City of Willernie and they are putting some plans together. Miller will meet with them as soon as the proposals are ready for review.

### **GOLF TOURNAMENT**

The golf balls have been ordered, prizes and teams are coming into the office. There should be six teams and Roma will supply the food for the event as in the past.

The golf course is charging Willernie the same amount for green fees as they have in the past years and there will be a Glenn Newman memorial at the tournament.

### **RICK REPORT**

Rick presented the bids from Schifsky's for the roads and Capra for the fire hydrants. Schifsky's bid is higher so Rick suggested overlaying to Stewart so we can save funds. The amount of this overlay would be \$27,000. The hydrants will cost around \$12,000.

A motion to approve the road overlay to Stewart and install two new hydrants was made by Parent. Miller seconded the motion and the motion passed.

### **APPROVAL OF BILLS**

Baglio moved to approve the bills, Bohnen seconded the motion and the bills were approved.

### **ADJOURNMENT**

Bohnen moved to adjourn the meeting at 10:15 p.m. Baglio seconded the motion and the meeting was adjourned.

Respectfully Submitted,

Victoria R. Keating  
Clerk-Treasurer