

**CITY OF WILLERNIE  
CITY COUNCIL MEETING  
FEBRUARY 16, 2022  
VIA ZOOM /IN PERSON**

**PRESENT:** Parent, Baglio, Soderlund, DeJong, Siver, Attorney Melissa Miroslavich, Engineer-Jenn Soseth, Maintenance Superintendent-Rick Paulson, Clerk-Vickie Keating and resident – Kristine Cook.

**ADOPTION OF AGENDA**

Baglio moved to approve the agenda with the addition of building permits, Soderlund seconded the motion and all council members present voted yes to the motion.

**MINUTES OF THE JANUARY 2022 MEETING**

Baglio moved to approve the January minutes as pre-read, Soderlund seconded the motion and all council member present voted yes to approve the minutes.

**PUBLIC COMMENTS**

There were no public comments in February.

**XCEL PERMIT**

Xcel submitted an application to install a gas line at 601 Faversham to the main on the south side of Stewart.

A motion to approve the permit was made by Soderlund. Baglio seconded the motion and all council members present voted to approve the permit.

**BUILDING PERMITS**

The council would like a copy of the building permits issued in the city, so they are aware of new builds or repairs.

Parent explained that in the past the request to build a new house is presented to the council for approval. As new requests for building happens in Willernie the City Council acts as the Planning Commission.

DeJong is willing to chair a working group on building permits and invite the council to discuss this issue.

### **MATS BUSINESS LICENSE**

A letter was sent a letter to the fitness business renting space in Mats building on Stillwater Rd. The owner called to explain she was not aware of a business license requirement in the city and she would contact the city office for an appointment.

Full Circle Fitness has not approached the city applying for a business license or asking permission to be on the agenda for approval of a license as of this date.

Melissa needs guidance from the council concerning the next action taken with Full Circle Fitness. Does the council want a stiff letter requiring the business to cease and desist after a certain date or do they want to ask the owner to attend the next council meeting without the cease and desist?

DeJong believes if the business applies for the license that will be sufficient. He would like the letter to inform the owner she must attend the next council meeting to apply for the business license.

If the letter is delivered tomorrow and she is given a month to attend the March council meeting to apply for the business license, she can still run her business until the license is issued.

Parent moved to have a letter delivered to Full Circle Fitness explaining that she will be required to cease and desist if she does not attend the March council meeting and apply for a business license. If the owner does not attend the March meeting, then she is out of business the day after the meeting. Siver seconded the motion.

All council members present voted yes to the motion.

### **BONDING ISSUE**

Jenn has not heard from Les for three or four weeks. She will continue to monitor his progress and report back to the council.

Parent and Rick have met with Jenn about the bonding request. Jenn has reviewed the paperwork, and the trees have been removed from the area.

The lawyers have reviewed the paperwork, there is a typo on page 36 that will be corrected, the forms have been signed and they need to be recorded at the county, then sent to the state.

The project is under \$175,000 so quotes can be obtained, and the bidding process is not necessary. Jeremy LaCroix asked about this statute and the attorneys will need to review it before a final decision is made. The statute is section 471.345.

Nothing can be done until the statute is reviewed and legal advice is given to the city.

The engineering costs cannot be part of the cost of the building per Jeremy LaCroix.

Melissa will discuss this with Susannah and report back in March.

### **CONDITIONAL USE PERMIT**

This will be discussed at the March meeting.

### **YARDS IN VIOLATION OF ORDINANCES**

Baglio did not have anything new to report on the yards in violation.

318 Berkely Place has a court appearance May 1, and everything should be cleaned up by then on this property.

### **RICK REPORT**

The trees around the maintenance building have been removed.

Everything else in the city is running smoothly.

### **APPROVAL OF THE BILLS**

Soderlund moved to approve the bills, Baglio seconded the motion and all council members present voted yes to the motion.

### **ADJOURNMENT**

Soderlund moved to adjourn the meeting at 8:09 p.m. Baglio seconded the motion, and the meeting was adjourned.

Respectfully Submitted,

Victoria R. Keating  
Clerk-Treasurer