

**CITY OF WILLERNIE  
CITY COUNCIL MEETING  
APRIL 17, 2024**

**PRESENT:** Parent, DeJong, Siver, Soderlund, Baglio, Attorney-Susannah Torseth,  
Law Clerk-Tori Kelm and Clerk-Vickie Keating.

**APPROVAL OF AGENDA**

Siver moved to approve the agenda, Baglio seconded the motion and the motion passed.

**APPROVAL OF MARCH 2024 MINUTES**

Soderlund moved to approve the March minutes as pre-read, Siver seconded the motion, and the minutes were approved.

**PUBLIC COMMENTS**

There were no public comments at the April meeting.

**WASHINGTON COUNTY SHERIFF**

The officers were not present at the April meeting.

**313 MITCHEL – AMY COLON**

Amy introduced herself and her sister and brother-in-law who were also present. Amy is interested in purchasing the lot at 313 Mitchell and asked if there were any problems or suggestions from the council concerning this property.

The council explained that the lot is a triangle, and you need 6400 square feet to build a house on any lot plus the set back is 20 feet from the street and 5 feet from the property lines and a 2-story structure is allowed on the property.

Soderlund suggested that Amy investigate the gas line on the property and walk the property with the real estate agent to check on the lot.

It was suggested that Amy attend a council meeting after she has the house plans for the lot.

**KEN REPORT**

Ken was not in attendance, so Parent reported the bathroom in the Maintenance Building is done. The leaf vac is out, the park looks great. Ken put the wood chips down and more grass

will be planted. The sandbox will have new sand and the fire hydrants are going to be cleaned so if anyone is interested in painting one, please come to city hall where the paint is available.

Parent and Ken also surveyed the streets that should be resurfaced in the spring which include McGregor, Derby and Stewart from Charing to Warner. This bid is for \$72,000 at the present time.

### **SURVEY ON SIMPSON LOTS/WEBSTER VACATION**

DeJong walked the city property on Webster and informed the council the property owners adjoining the property are treating this land as their property.

Susannah suggested drafting a memo for the property owners adjacent to the property in question so they will understand it belongs to the city.

### **XCEL PERMIT**

Due to the new utility ordinance, Xcel will need to fill out a permit form and the council will review it.

### **REPORT ON CLYD AND CRAIG HOUSES**

111 Clyde – the builder wants the certificate of occupancy; however, the water stop has not been located.

The retaining wall needs to be built; the buyer is making this a requirement for sale of the property, however, this is outside of the city scope.

110 Craig – Susannah received an email from the bank last week and they believe the estimate from Marcus is too high. They have reached out to four companies to give estimates on the work. The bank would like to schedule the work for August. The bank would like to contribute \$10,000 to the work, the grant would be included, and the rest would be paid by the buyer.

Susannah has not been able to contact the prospective owners, and the bank will not pay for the engineering or legal fees, but they did increase the amount to \$14,050 instead of the \$10,000.

Marcus will send the numbers to the bank and reach out to some contractors.

DeJong believes the catch basin will be the most expensive part of the work.

Marcus explained the engineering cost has already been billed out and the asphalt will be expensive.

Marcus also explained that Rice Creek's grant is for the catch basin and if it is not done then the grant goes away.

DeJong asked Marcus if he had checked on the site in the last few weeks. Marcus televised some shots, cleaned the outlet and put stakes in.

Marcus reminded the council the city is held to government standards, and he is not sure if the bank is taking that into consideration.

DeJong then explained the prospective buyers are living on the property and would like to make sure the bank is aware of this fact.

Susannah believes the bank is aware of the circumstances.

Oeverning Homes is aware of the rental license. Susannah will send an email to the bank and Oeverning Homes explaining the problem with the potential buyers living in the house.

The city needs more information before moving forward.

### **ICE CREAM SOCIAL**

Siver is working on the ice cream social and will have more to report next month. She has an ice cream truck lined up, but the specifics are not available at this time.

### **316 CHATHAM**

If the city is going to bring an injunction against the property owner at 316 Chatham there will need to be proof of occupancy for this property. Somone will need to check on the property and note a resident living on said property.

### **YARDS IN VIOLATION**

There are approximately twenty letters going out, not violations. Baglio and Soderlund will contact some of the property owners.

Two years ago, there were sixty plus violations, so residents are responding to the violations.

### **APPROVAL OF BILLS**

Baglio moved to approve the bills, DeJong seconded the motion, and the bills were approved.

### **ADJOURNMENT**

Soderlund moved to adjourn the meeting at 8:45 p.m. Baglio seconded the motion, and the meeting was adjourned.

Respectfully submitted,

Victoria R. Keating  
Clerk-Treasurer